

Unified School District 320 Wamego Public Schools

1008 8th Street
Wamego, KS 66547



785-456-7643
Fax 785-456-8125

www.usd320.com

AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS (for new transfer students)

Previous School Name: _____ Phone: _____
Address (Street, City, State, Zip): _____ Fax: _____

To Whom It May Concern:

The officials of the Unified School District 320 request all information checked below for the purpose of evaluation and proper placement of my child(ren). I understand that this permission slip may be duplicated and sent to more than one school district where my child(ren) may have school records on file.

- All educational records
- Kansas Student State ID # _____
- Testing & evaluation done for possible placement in Special Education Programs
- Attendance
- Psychiatric, Psychological and Social Work Reports
- Ongoing treatment information related to educational adjustment
- Guidance and counseling records
- Health records (immunizations & physicals)
- Copy of Birth Certificate

Student Name (use back for more)	Grade	Date of Birth
_____	_____	_____
_____	_____	_____

THIS WILL AUTHORIZE YOU TO RELEASE INFORMATION AS DESIGNATED ABOVE TO
(Check all that apply):

_____ Central Elementary	_____ West Elementary	_____ Wamego Middle School	_____ Wamego High School
Attn: Records 900 9 th Street Wamego, KS 66547 785-456-7271 Fax 785-456-7172 Grades K-2	Attn: Records 1911 6 th Street Wamego, KS 66547 785-456-8333 Fax 785-456-7267 Grades 3-5	Attn: Records 1701 Kaw Valley Road Wamego, KS 66547 785-456-7682 Fax 785-456-2944 Grades 6-8	Attn: Records 801 Lincoln Street Wamego, KS 66547 785-456-2214 Fax 785-456-7382 Grades 9-12

Parent/Guardian Signature

Date