



## Charging Policy



It is our policy to never deny a student a meal. We recognize that students who are hungry do not perform as well in the classroom.

Parents are notified via email when student accounts reach a low balance of \$20.00. Parents are also notified via email when student accounts reach a negative amount. In addition, all Middle School and High School students are verbally told that they need to bring lunch money once they have a negative account. Parents will be notified via letter when student accounts drop below -\$25.00.

If a student account reaches -\$50.00, the account will be turned over to the District Office. The District Office will send a certified/return receipt letter to the parent/guardian stating that they have 10 business days to pay in full or to set up payments. If the account is not paid in full or a payment schedule arranged within 10 business days the District Office will turn the account over to a collection agency.

Students at the Middle School and High School lose their ala carte privileges when they have a negative account. They can continue to use their account for a school meal but may not use it for ala carte purchases.

If you are having financial difficulty, please complete and submit a free/reduced meal application.

Please contact Laura Fails with questions or concerns.

456-2214 x5020 – [fails@usd320.com](mailto:fails@usd320.com)

This institution is an equal opportunity provider.